

November 4th, 2014 PANIIT USA BOARD MEETING MINUTES

(Held via Conference Call)

Attendees

- | | |
|---------------------------|-----------------|
| 1. Chair: | Shailesh Mehta |
| 2. President: | Arjun Sen |
| 3. Chapter Liaison: | Pratish Kanani |
| 4. Past President:: | Sid Chowdhary |
| 5. Kanpur Rep: | Sanjiv Sahay |
| 6. Guwahati Rep: | Kiran Thota |
| 7. Varanasi Rep: | Manu Goyal |
| 8. Madras Rep: | KV Reddy |
| 9. Prominent Alumni Rep: | Sundi Sundaresh |
| 10. Prominent Alumni Rep: | Suresh Shenoy |

Minutes:

- October 2014 meeting minutes were reviewed and approved.
- President Arjun Sen followed up on October points and action steps on each of the following areas: Logo Design, Quality Finance, Budget Forecast. Katrina Funds Letter, Welcome to Vinati Mishra, Website Disclaimer Chapter Sites, Chapter Rep follow up calls, Website review and completions, conference call to presidents, nominations for presidential candidates.
- Positive feedback on website was expressed by Kiran Thota, IIT Guwahati Rep. to the PanIIT USA Board. Kiran pointed out that flexible module of the website will be updated easily and serve the PanIIT well.
 - a. Kiran also brought to attention the security of the site by in by which the content discussion was separated from the databases. Kiran explained the functions of the website and how the chapter presidents (and successors) access the discussion chats and moderate parts of the site. He also, explained how the IT security is done by the team for the site as a whole.
 - b. Arjun pointed out now the current 12 Chapter's updates are not as frequent therefore to update content, the flow to the 3 clearly defined core IT group is manageable thus the website security is strictly maintained.
 - c. The question was posed by Suresh Shenoy on the topic of how local events, conferences or a common registration for the 2015 Conference to as if the website is fully integrated to handle the upcoming conference.
 - d. First Part of the site is Content for "outbound" External communication. The second part of the site is dedicated for the Database Project.
 - e. Discussion about the website disclaimer on how content is posted.

- f. Recognition of the Team of volunteers to edit, control, modify the site has been made.
 - g. A recommendation was made that administrative control of the website be learned by Vinati Mishra.
- Election Discussion
 - a. Sundi Sundaresh, head for the Governance team updated the Board in regards to the Presidential 2016-17 nomination process.
 - b. The following candidates have been nominated:
 - Witty Bindra, IIT-Delhi, Ms, Geotechnical, 1993
 - Hemchandra Shertukde, Ph.D., P.E. '75 EE, IIT-Kgp

Both candidates are to be interviewed by the nomination committee. Interaction between the candidates and the board will be done prior to the December 2014 Board Meeting.

- a. Discussion on should the current VP be elected as President, how the VP position will be filled will be reviewed by the Governance Team who will report back with recommendations to the Board at the December meeting on these issues.
 - b. The discussion on presidential candidate recruits seeks qualified people.
 - c. Discussion on whether the President should be able to select his VP in order to move his agenda work. (Board Elects VP vs. President should select)
 - d. The Governance team will come up with a recommendation on the following areas before the December 2014 Board meeting:
 - a. Election of VP (nomination team and process)
 - b. What will be the process if the VP becomes President Elect.
- 2015 Conference Topics Discussed.
 - a. Loan approval of \$100,000 by the Board to support the conference team, “subject to” submission of the finance update, projections and the signed MOU. (Advance of \$25,000. already given.)
 - b. The President will continue to work with the Conference Team to provide leadership and to build an informal working relationship providing support to the team’s efforts.
 - c. A meeting was set for December 5th evening in Santa Clara, one day prior to the Board meeting to discuss the team’s progress and or any pending issues.
 - d. It was recommended that Sanjiv Sahay informally approach the Conference team to join at the dinner to discuss informally meet the board to discuss the projections of the conference as further formal discussion must be directed to Arjun.
- Date set for next meeting
 - Dec. 5th, 2014 (evening):
 - Conference Meeting with Team.

- Dinner to Follow. Location TBD.
 - Please inform Vinati Mishra on the RSVP for the meeting
- Dec 6th, 2014 (9 am to 4 pm)
 - December Board Meeting
 - Tai office, Santa Clara. Conference Room.
 - Details to follow.
 - Please inform Vinati Mishra on the RSVP for the meeting